



ANNUAL REPORT

AND

FINANCIAL STATEMENTS

FOR SIX MONTHS ENDED 30 JUNE 2007



ANNUAL REPORT

FOR SIX MONTHS ENDED 30 JUNE 2007

The Physiotherapists' Registration Board was established under the provisions of the Physiotherapists Act 1950, and is maintained under the provisions of the Physiotherapists Act 2005 to provide for the training, qualifications and registration of persons as physiotherapists, and the practice of physiotherapy and other matters incidental to those purposes.

This Annual Report comprises activities for two periods during the six months to 30 June 2007 to reflect the proclamation of the new Physiotherapists Act 2005 on 13 February 2007.

The financial content of the report covers the whole six-month period.

1. STRUCTURE OF THE BOARD TO 23 FEBRUARY 2007

Until the Physiotherapists Act 2005 was proclaimed on 13 February 2007, and became operational on 23 February 2007, the Board comprised the following members:

Ms Kim Gibson (Chairperson)
Dr Dorothy Jones
Ms Gwen Parry
Prof Anthony Wright

One meeting of this Board, held on 20 February 2007, was convened prior to the new Act becoming operational. This Board meeting was attended by Ms Gibson, Ms Parry and Prof Wright.

STRUCTURE OF THE BOARD FROM 24 FEBRUARY 2007 TO 30 JUNE 2007

Section 6 of the Physiotherapists Act 2005 provides for the Board to consist of eight (8) members appointed by the Minister for Health, of whom six (6) are to be physiotherapists, one is to be a person who has knowledge of and experience in representing the interests of consumers, and one is to be a legal practitioner. The following is a list of the members of the Board and the terms under which they were appointed as at the 30 June 2007.

The members of the Board hold office for a period up to three (3) years and have been appointed pursuant to Section 6(1) of the Act.

Adjunct Associate Professor Kim Gibson (Presiding Member)
Physiotherapist appointed by the Minister for Health.

Professor Tony Wright (Deputy Presiding Member)
Physiotherapist appointed by the Minister for Health.

Mr Tim Benson
A consumer's representative appointed by the Minister for Health.

Ms Anna Ciffolilli
A legal practitioner appointed by the Minister for Health.

Ms Gwen Parry
Physiotherapist appointed by the Minister for Health.

Dr Shane Patman
Physiotherapist appointed by the Minister for Health.

Dr Margaret Potter
Physiotherapist appointed by the Minister for Health.

Mr Glenn Ruscoe
Physiotherapist appointed by the Minister for Health.

2. MEETINGS HELD

During the period 24 February 2007 to 30 June 2007 the Board met on five (5) occasions. The April meeting was the first meeting of the new Board at which Adjunct Associate Prof Gibson was elected Presiding Member and Prof Wright elected Deputy Presiding Member.

The following is a table of the attendance of the Board Members:

<u>Board Member</u>	<u>Meetings attended</u>
Adj Assoc Prof K Gibson (Presiding Member)	5
Prof A Wright	3
Mr T Benson	4
Ms A Ciffolilli	5
Ms G Parry	5
Dr S Patman	5
Dr M Potter	5
Mr G Ruscoe	5

The Registrar of the Board is Mr Kim Bradbury

The office of the Board is located at Level 2, 23 Richardson Street, South Perth, the hours of business are 8.30am to 5.00pm Monday to Friday, telephone number (08) 9368 2644, facsimile (08) 9368 2677, website www.prbwa.com.au, email enquiries@prbwa.com.au.

3. REGISTER

(a) General Register

Total on Register at 1st January 2007		2147
New applications	112	
Mutual Recognition	49	
Transfer from Temporary	7	
Restorations	<u>38</u>	
		<u>206</u>
		2353
Less: Removals		
- non-payment	71	
- Deceased	3	
- voluntary	59	
- Declined by Board	<u>0</u>	
		<u>133</u>
Total on Register at 30 June 2007		<u>2220</u>

(b) Conditional Register

Total on Register at 1 January 2007	10	
New applications	<u>32</u>	
		42
Removals	16	
Transfer to General	<u>7</u>	
		<u>23</u>
Total on Register at 30 June 2007		<u>19</u>

4. GENERAL

(a) Record Keeping Plan

The Board established a record keeping plan that complied with the provisions of State Records Act 2000.

In accordance with the State Records Act 2000, the Board is required to report its compliance with the Act.

Record management training it provided to new employees of the Registrar as part of their induction program. The Registrar conducts employee information sessions on an ad hoc basis to ensure all employees are aware of their roles and responsibilities with regard to compliance with the Board's Record Keeping Plan.

The efficiency and effectiveness of the Board's record keeping system has been evaluated - and is to be evaluated no less than every five years - and the training program is reviewed as required.

(c) Board Prize

The 2007 Physiotherapists' Registration Board Prizes were awarded to:

- Ms Alison Jane Cargeeg as the most outstanding graduate for 2007 in the B Sc (Physiotherapy) course at Curtin University of Technology.
- Mr Robert John Woolfenden as the most outstanding graduate for 2007 in the M Physiotherapy course at Curtin University of Technology.
- Ms Rebecca Hunter as the most outstanding graduate for 2007 in the B Physiotherapy course at Notre Dame University.

(b) Complaints

The Board investigated three complaints brought to its attention in the period to end of March 2007, and resolved in each instance, on the evidence available, there had not been any breach of the Act.

(c) Complaints Assessment Committee (CAC)

In April 2007 the Board established a Complaints Assessment Committee (CAC) to evaluate complaints brought to the attention of the Board regarding registered practitioners, and to initiate appropriate investigative proceedings. This committee is comprised of the following members:

Ms G Parry (Chairperson)
Mr T Benson
Dr M Potter
Mr K Bradbury (Secretary)

This committee met on one occasion in the short period to 30 June 2007, to commence investigations regarding a complaint received from the Special Investigations Division, Insurance Commission of Western Australia, concerning the billing procedures in a physiotherapy practice.

This committee also initiated a review of the complaints and conciliation procedures to be adopted by the Board.

At 30 June 2007, the committee was investigating one complaint.

(d) Prosecutions

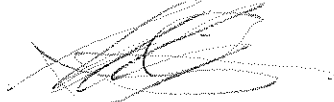
Prosecution proceedings initiated in 2006 against three (3) unregistered persons alleging the use of the title physiotherapist or practising physiotherapy in contravention of Sections 83 and 86 of the Physiotherapists Act 2005 were continuing as at 30 June 2007.

(e) Project Officer

In April 2007 the Board appointed a project officer to research the Board's policies regarding recency of practice, professional indemnity insurance and conciliation processes.

(f) Section 175ZE of the Electoral Act 1907

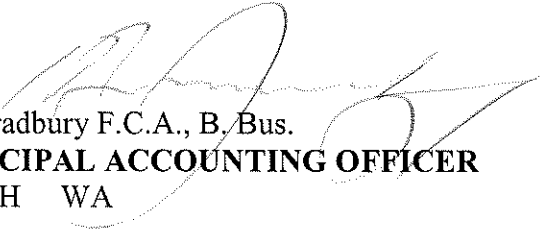
The Board made no expenditure in relation to advertising agencies, market research organisations, polling organisations, direct mail organisations and media advertising organisations.



**Adj Assoc Prof Kim Gibson
PRESIDING MEMBER**

STATEMENT OF PRINCIPAL ACCOUNTING OFFICER

To the best of my knowledge and belief, the attached accounts give a true and fair view of the state of affairs of THE PHYSIOTHERAPISTS' REGISTRATION BOARD OF WESTERN AUSTRALIA at 30 June 2007 and the result of six months ended on that date.



**K I Bradbury F.C.A., B. Bus.
PRINCIPAL ACCOUNTING OFFICER
PERTH WA**

PHYSIOTHERAPISTS REGISTRATION BOARD OF W.A.

**FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JUNE 2007**



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INDEPENDENT AUDITOR'S REPORT

To the members of the Physiotherapists Registration Board of Western Australia

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the Physiotherapists Registration Board of Western Australia, which comprises the balance sheet as at 30 June 2007, the income statement, and other explanatory notes.

Members Responsibility for the Financial Report

The members of the Physiotherapists Registration Board of Western Australia are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the Physiotherapists Act 2005 and are appropriate to meet the needs of members. The members' responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether it is due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the member. We conducted our audit in accordance with the Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involved performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the members, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purposes of fulfilling the financial reporting under the Physiotherapists Act 2005. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Auditor's Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of, the Physiotherapists Registration Board of Western Australia as of 30 June 2007 and of its financial performance for the period then ended in accordance with the accounting policies described in the financial statements.

SHAKESPEARE PARTNERS
Chartered Accountants



Leigh-Anne Meyerowitz
Auditor Registration Number : 279757
16 March 2009

PHYSIOTHERAPISTS REGISTRATION BOARD OF W.A.

BALANCE SHEET
AS AT 30 JUNE 2007

	30/06/07	31/12/06
	\$	\$
ACCUMULATED FUNDS		
Accumulated Funds - Beginning of Period	354,324	316,341
Excess of Income Over Expenditure	16,239	37,983
TOTAL ACCUMULATED FUNDS	<u>\$370,563</u>	<u>\$354,324</u>
Represented by:		
CURRENT ASSETS		
Cash Float	100	100
GST Due	4,327	3,433
Cash at Bank	128,399	41,005
Investment - Challenge Bank	35,816	33,913
Investment - Challenge Bank No 16-1354	73,096	73,096
Investment - Challenge Bank No 52-3068	139,303	135,192
Investment - Challenge Bank	101,348	97,476
	<u>482,389</u>	<u>384,215</u>
TOTAL ASSETS	<u>482,389</u>	<u>384,215</u>
CURRENT LIABILITIES		
Fees Paid in Advance	85,125	6,675
Sundry Creditors & Accrued Charges	26,701	23,216
TOTAL LIABILITIES	<u>111,826</u>	<u>29,891</u>
NET ASSETS	<u>\$370,563</u>	<u>\$354,324</u>

PHYSIOTHERAPISTS REGISTRATION BOARD OF W.A.

PROFIT AND LOSS STATEMENT
AS AT 30 JUNE 2007

	30/06/07	31/12/06
	\$	\$
INCOME		
Practising Fees	83,850	166,050
Registration Fees	8,050	9,550
Restoration Fees	1,920	2,350
Change of Name	315	465
Additional Qualifications	314	544
Certificates of Good Standing	315	440
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	94,764	179,399
EXPENDITURE		
Advertising Review	3,667	15,639
Audit Fees	1,230	1,150
A.C.O.P.R.A Contribution	7,301	7,105
Bank Charges	1,595	1,510
Board Members Fees	4,331	2,840
Board Prize	1,200	900
Catering	71	578
Conference Expenses	145	7,483
General Expenses	-	186
Legal Costs	13,168	8,614
Merchant Fees	560	825
Pedro Grant	-	2,140
Postage	2,284	4,010
Printing & Stationery	2,405	10,225
Secretarial & Administration Costs	52,087	99,819
Website Annual Fees	92	984
Telephone	762	1,344
	<hr/>	<hr/>
	90,898	165,352
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	3,866	14,047
OTHER INCOME		
Interest Received	12,178	15,637
Sundry Income	195	8,299
	<hr/>	<hr/>
	12,373	23,936
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EXCESS OF INCOME OVER EXPENDITURE	\$16,239	\$37,983
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PHYSIOTHERAPIST'S REGISTRATION BOARD OF WESTERN AUSTRALIA

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE SIX MONTHS ENDED 30 JUNE 2007**

1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared for use by the Board. Members of the Board have determined that the Board is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AAS 5:	Materiality
AASB 1018:	Statement of Financial Performance
AAS 8:	Events Occurring after Reporting Date

No other applicable Australian Accounting Standards, Urgent Issues Group Consensus Views of other applicable pronouncements of the Australian Accounting Standards Board have been applied.

The financial report is also prepared on an accruals basis and is based on historic cost and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

Income Tax

The Board is not liable for income tax.

Investments

Investments are brought to account at cost. Interest is brought to account when received.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of the asset or as part of an item of the expense.

GST is not receivable on fees prescribed by the Act and Regulations.